**KLAVIER MUSIC ASSOCIATION INC.**

**Committee Meeting – 7:30pm, 4 October 2023**

**At the home of Giselle Roberts**

**Minutes**

**1.** **Opening and welcome:**

President Giselle Roberts opened the meeting at 7:40pm.

**2. Attendance:** Giselle Roberts, Robert Schmidli, Alan Hinde, Anne-Marie Hogan, David Franks, Brigid Cummins, and Kate Hogden.

**3. Minutes:** The previous Committee Meeting minutes from August 2023 were read and accepted.
Moved by Giselle Roberts, seconded by Robert.

**4. Business arising from the Minutes:**

Laurence Trevanion has been contacted regarding an interview for the upcoming Leading Note. Alan asked whether sending out the Leading Note in early November means that Government House won’t be reported on until next year. Giselle confirmed that this will be the case. David noted that it could be quite a long wait for the report so perhaps we could send out another Leading Note in February, in which we could have a reminder about the AGM and first Sunday Social.

Giselle noted that we need to call out for contributions for the November Leading Note now, due at the end of October. Robert has put the Sunday Social program notes for August and September into the Google Drive.

Eisteddfod – Giselle couldn’t attend but Jennifer Rowland gave out the prizes as a Klavier member. Jennifer also noted that the program entry for the Eisteddfod was out of date, she provided them updates (Giselle had also already provided updates previously). Anne-Marie, Alan Hinde and Malcolm Beazley also attended the Sunday afternoon session. Anne-Marie noted that there was quite a decent audience in attendance this year. Giselle noted that she thinks it’s important that Klavier continues to sponsor the event.

Chopin festival – Giselle and Kieran attended the concert and Giselle attended the first masterclass. Kate attended the Saturday masterclass and said it was excellent.

**5. Treasurer’s Report:**

David emailed a Treasurer’s Report to committee members this week. Currently we have a surplus for the year of $220.19. David noted that as we only have a couple of upcoming expenses, for the student concert and October Sunday Social, so it looks like we may end this year with a small surplus.

There were a number of payments to be ratified – Reimbursement of Alan for postage and printing, Robert for hosting the August Sunday Social and Jennifer for hosting the September Sunday Social.

David moved that the report be accepted, and the payments be ratified. Seconded by Kate; motion accepted.

With one new member this week, we now have 37 members for the year.

**6. General business:**

1. Spring Concert for Students on 15 October: Will be starting at 1pm. Kate only has 3 submissions so far so may need to extend the deadline. Kate will contact Aaron and Elena directly to remind them.
2. Leading Note Newsletter – content and deadline: Deadline will be the first week of November with the aim to send out to members on 10th November. Alan noted this will mean that the October notes will need to be ready soon after the Sunday Social. Alan mentioned that Jacob was researching progressive tonality, Giselle said she might ask Jacob to contribute an article on his research. We can also include a report on the student concert, including a photo. Anne-Marie said she’d be happy to take a photo on the day. Jennifer Rowland may write up a report on the Eisteddfod.
3. Government House Sunday Social on 26 November: Giselle has received a letter from Government House which she read out to the committee. The letter outlined the details, protocols, and dress codes for the day. We will have to provide a guest list two weeks prior to the event, and it seems as though they will be emailing invites rather than sending paper invites this year. Giselle will speak with Government House to clarify this and the program requirements. Giselle will aim to have the guest list finalised and sent to Government House around 7 November. David asked that our auditor Ted Reid and his partner are included in the invite list. David will email Giselle Ted’s details. Giselle will contact members to ask about attending.

For the program on the day, we will aim for around a 50-minute program with around 8 or 9 performers, ideally playing 5-6 minute pieces. Brigid will email members asking for expressions of interest in performing at Government House. We want performers with a certain level of performance experience. Robert suggested we specify a grade 8 competence level, Giselle agreed. We can decide as a committee who will be on the program from these responses. Giselle suggested we could invite other performers, Robert noted that he is planning a solo work this year. The 8 hands piece may be difficult to arrange in the timeframe we have. Giselle will ask Jacob if he’s accompanying anyone at the moment who might be interested, and will also ask Elena if she’s available as well. It was agreed that performers should be financial members of Klavier. If Olga’s children would like to play, we would have to speak with her about them joining as members as well.

David noted we may need a subcommittee to arrange Government House. Giselle, Robert and Brigid will arrange virtually or over email to make sure everything is organised. Robert will arrange the program. Brigid will contact performers once confirmed to arrange program notes.

1. Emails for Klavier Committee: Brigid noted that it would be good for us to consider using specific Klavier emails for the 4 office-bearers. Robert said he is happy to continue testing the ‘secretary@klavier.org.au’ email alias as an option. Brigid noted that the advantage of a Gmail account instead of an alias connected to a personal email address is that it has a record of emails sent and received that can be accessed by other committee members if needed. Kate said that it could be possible to use a combination of these approaches. Brigid and Robert will continue testing these options.
2. Hard colour copies of Leading Note Newsletter: Giselle noted that it cost a fortune to print the newsletter in colour. One solution would be to print mostly in black and white and only print in colour the photo pages. It cost $25 to print two copies of the newsletter in colour last time. David noted that he has a good colour printer and could print out the newsletter in future which would be easier and cheaper. Alternatively, we can just specify at Officeworks which pages we want printed colour and black and white.

**7. Other business**

* 1. David noted that he has an upcoming organ concert on 26 October and asked that the concert notice gets sent out to members, all agreed. Brigid will circulate the concert details to members.
	2. David noted that he is finding the Treasurer role increasingly challenging and is considering how much longer he will stay in the role, so wanted to let the committee know so they could start considering options for the future.
	3. Correspondence and exchanges of note: nil.

**8.** **Close**: Date and time of next meeting – Likely that the full committee won’t need another meeting this year. The Government House subcommittee (Giselle, Robert, Brigid) will have a meeting on the 8th November. President Giselle Roberts closed the meeting at 8:59pm.