**KLAVIER MUSIC ASSOCIATION INC.**

**NOTICE OF ANNUAL GENERAL MEETING 2024 and AGENDA**

Clause 8.3.1 of the Rules of the Klavier Music Association Inc. states that ‘An Annual

General Meeting shall occur each year within three (3) calendar months after the beginning

of the financial year of the Association, between January 1 and March 31’.

This notice is to advise that **the 2024 Annual General Meeting will be held at 2.30pm on Sunday, 24 March, 2024 at the Christian Science Church, 4 Bligh St, Barton ACT. It will be followed by the first Sunday Social for 2024.**

The **Agenda** will be as follows:

1. To confirm the minutes of the 2023 Annual General Meeting;

2. To receive and adopt the President’s Report of Klavier’s activities in 2023;

3. To receive and adopt the Treasurer's Report on financial transactions from

 1 January 2023 to 31 December 2023;

4. To set the subscription rates for the coming year;

5. To appoint an Auditor for 2024;

6. To present the 2024 Klavier Cherry Pie Award;

7. To elect the Officers and Committee Members of the Association, namely President,

 Vice-President, Secretary, Treasurer, Newsletter Editor, Program Coordinator,

 Student Concert Coordinator and any Committee members for 2024;

8. To conduct other business the Committee deems necessary;

9. To conduct any general business brought forward by members.

Nominations for candidates for election to the Committee are to be by notice in writing, and must include the consent of the candidate and be seconded by another Klavier member. Completed forms should be sent to the Secretary, Klavier Music Association, PO Box 6167, O’Connor ACT, 2602 before the AGM, or may be handed to the Secretary before the commencement of the AGM.

Members may vote at the AGM by proxy. Blank nomination forms for the Officers and the Committee, and for Proxy voting are attached.

It is necessary that at least 20 per cent of the membership is present as a quorum at the AGM. If a quorum is not convened within half an hour the AGM shall be postponed, and a new time and date set within the following 31 days.

**Brigid Cummins, Secretary**

**Minutes of the 2023 AGM held at the Christian Science Church, 4 Bligh St, Barton ACT on 26 March 2023**

1. **Open and Welcome**

President Giselle Roberts welcomed everyone in attendance and opened the meeting at 2:32pm.

1. **Members present**

Felicity Fullagar, Jennifer Rowland, Alan Hinde, Giselle Roberts, Kieran Roberts, Robert Schmidli, Andrew Fraser, Noreen Fraser, David Franks, Robert Stewart, Brigid Cummins, Anne Laisk, Leon Le Leu, Malcolm Beazley, Anne-Marie Hogan, Lilia Shakhmuratova, Lydia Rouss, Helan Beard. ***Apologies:*** Kate Hogden.

1. **AGM 2022 Minutes**

The President read the minutes of 2022 to be confirmed. Moved by Giselle Roberts and seconded by Leon Le Leu.

1. **President’s Report for 2022**

Giselle Roberts read the President’s Report of 2022. Accepted and moved by Andrew Fraser and seconded by David Franks.

1. **Treasurer’s Report for 2022**

David Franks presented the Treasurer’s Report and recommended the adoption of the audited Financial Statements for 2022. David noted that last year was another extraordinary year due to the impact of covid, and Klavier ended the year with a small loss of $75.61, compared with a loss of $68.42 the previous year. David noted that our membership numbers are the lowest they have been for over fifteen years but hopes that numbers will start to increase again this year. Klavier had 37 members in 2022, and David noted that if we’d had an additional 2 members last year, we would have likely made a profit.

One student concert was held last year, with donations covering the cost.

David noted that with interest rates rising this year, there are now improved interest rates being offered for term deposits. He explained the figures in the financial statement for the term deposit as they look a little different to previous years, noting that as rates have been rising, we have been renewing term deposits for shorter terms, capitalising on the incremental rate rises. Interest is only paid on maturity for the shorter length term deposits, so that’s why the interest earned appears lower to previous years (for term deposits of twelve months or more, interest has been paid monthly).

The National Eisteddfod sponsorship for the Open Section we paid in 2021 was carried over to the 2022 Eisteddfod.

The miscellaneous expenses cover the ACT Government lodgement fee for the changes to the Klavier Rules passed at last year’s AGM, a donation to RSPCA in memory of John Priddle, engraving for the Cheery Pie Award, and a thank you gift to Christine Thompson who had organised our Student Concerts for a number of years.

The bank charge is the cost of having a cheque account. Last year we set up online banking which will save us using the cheque book and associated fees.

Members were in favour of adopting the audited Financial Statements and financial report, moved by David Franks, and seconded by Malcolm Beazley. David offered anyone who is interested in a full copy of the financial statements to get in touch with him.

1. **Subscription Rates for 2023**

David Franks moved subscriptions for 2023 remain unchanged from 2022, namely $40 for single membership and $35 for Centrelink pensioners, additional family members and full-time students under 25 years of age. Seconded by Jennifer Rowland, motion carried.

1. **Appointment of Auditor for 2023**

David Franks moved that Mr Ted Reid be re-appointed Auditor of Klavier Music Association Inc. for the financial

year 2023. Seconded by Brigid Cummins, motion carried.

1. **Presentation of 2023 Klavier Cherry Pie Award**

Giselle awarded the 2023 Klavier Cherry Pie Award to Andrew Fraser. Giselle presented Andrew a gift in gratitude of all he has given to Klavier, recognising his dedication and musicianship. Giselle also recognised Andrew’s frequent performances at Sunday Socials and expressed gratitude at Andrew being so involved in our organisation.

1. **Election of Officers and Committee Members**

The President proceeded to the election of the committee for 2023, for which a full complement of nominations was received. There being no excess of nominations which required a vote, the nominees were declared elected, and the motion was accepted by all present. ***President*** - Giselle Roberts; ***Vice-President*** – Kate Hogden; ***Secretary*** – Brigid Cummins; ***Treasurer*** – David Franks; ***Committee Members*:** Robert Schmidli, Alan Hinde and Anne-Marie Hogan.

1. **Other Business**

Malcolm Beazley enquired whether there is an archivist for Klavier, or whether somebody might like to write the history of Klavier. Giselle noted that all the newsletters have been archived at the National Library. Giselle has copies at her home of a large collection of Sunday Social programs and reports, which she compiled for Klavier’s 30th anniversary. Jennifer Rowland noted there is also an ACT Heritage Library. Alan Hinde, as editor of the newsletter, has soft copies of all newsletters. Giselle suggested that it might be a good idea to refresh and check once per year that all the records are kept.

Jennifer Rowland noted that the website needs updating to the current patron.

Jennifer Rowland raised our relationships with organisations with similar aims to ours, noting that she and Anne-Marie have been on the committee for the National Eisteddfod. Jennifer suggested we move our August Sunday Social so that more members can attend the final performance of the Eisteddfod which often occurs on the same day. Giselle noted that she has been considering this issue and has spoken to Di Miley at the Eisteddfod about this issue and think moving the Sunday Social is definitely an option. Special events such as the Eisteddfod and Government House can’t always take place on the fourth Sunday of the month, so we can be flexible with this. David noted that he’s seen the dates for this year Eisteddfod which look like they won’t clash, so hopefully many of us can attend and support the performers. We can also invite winners and place-getters to perform at the September Sunday Social.

1. **Close**

President Giselle Roberts closed the meeting at 3:12pm.

**President’s Report of 2023**

**KLAVIER MUSIC ASSOCIATION INCORPORATED**

**Detailed Income and Expenditure Statement**

**For the year ended 31 December 2023**

**KLAVIER MUSIC ASSOCIATION INC.**

PO Box 6167, O’Connor ACT 2602

**NOMINATION OF A COMMITTEE MEMBER**

I hereby nominate (please print)

………………………………………………………….................. (Nominee)

for the position of ………………………………………………….

(President/Vice-President/Secretary/Treasurer/Program Coordinator/Newsletter Editor/

Student Concert Coordinator/Committee Member)

of the Klavier Music Association Inc. Committee for 2024.

NAMES (please PRINT) SIGNATURES

Proposer …………………………………. ……………………………..……….

Seconder ………………………………… …..………………………………….

Nominee ………………………………… ……………………………………...

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**KLAVIER MUSIC ASSOCIATION INC.**

PO Box 6167, O’Connor ACT 2602

**APPOINTMENT OF A PROXY**

I, ……………………………………………………………(please print),

being a member of the Klavier Music Association Inc., hereby appoint

The Chairperson / …………………………………………..…………. (please print)

(delete one)

to act as my Proxy at the Annual General Meeting of the above Association to be held on 24th

March 2024 or at any adjournment thereof.

Signature: …………………………………………….

Note – A Proxy vote may be given only to another member of the Association.