**CHECKING YEAR 4 PORTFOLIO ON THE WATTLE**

After logging on to Wattle, go back to the previous year, when the students were in year 3, and then choose the appropriate heading for the phase 2 portfolio items for the that year and the current year, when they are now in year 4 and then proceed from there.

1. >**Wattle** .anu.edu.au >logon page.
2. >Uni ID and password.
3. Logon to Wattle >
4. **Phase 2 Portfolio**, for previous year (e.g. **Year 3 2015, year 4 2016**).
5. >**ACTIVITY**- right-side selection Box.

>Assignments

>Senior Medicine and Surgery Portfolio Items.

>SMS 01 Supervisor report this

>Visible Groups (choose **your name**)

>Grading Summary >Participants

>View Grade All Submissions >Grade completed/not completed

> 8. >Save all quick grade changes

1. >Topic

e.g. acute-care >sign off sheet or right click under assignments >open in new tab)

>ALL PARTICIPANTS.

> Your name (pick self)

>group.

>View grade all submissions.

>Grade-completed.

-Not completed.

8. >Save all quick grade changes